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1.0 AMATEUR STATUS

DEFINITION

- 1.1 An amateur is one who does not perform the sport of fencing for pecuniary gain.
- 1.2 Anyone who is not an amateur as defined in 1.1 above is considered to be a professional.

TEACHERS

- 1.3 Anyone who receives remuneration for teaching or coaching fencing will not be considered a professional for this reason.

EXECUTIVES

- 1.4 Persons employed in executive or administrative capacities, or non-competitive pursuits shall not be assumed to be earning their livelihood from their athletic ability until such time as their conduct results in the direct promotion of athletics for pecuniary gain.

COMMERCIAL ACTIVITIES

- 1.5 A fencer may participate in commercial activities directly relating to fencing and for which income is earned without jeopardizing his/her amateur status provided that the C.F.F., the athlete's club, or the respective provincial association receives the income to be held in trust for the athlete for the reimbursement of bona fide expenses incurred by the athlete.

PROCEDURES

- 1.6 In all cases where a fencer receives money from the C.F.F. to reimburse travel or other expenses for fencing activities, he/she shall be required by the C.F.F. to send to the National Office, a signed expense statement showing the amount received and an itemized account of his/her expenses.

DISCIPLINARY ACTION

- 1.7 Any amateur member failing to furnish such statement as required in Section 1.6 above, within thirty (30) days of the date of the request for such statement, shall be liable to disciplinary action. Any such member furnishing inaccurate, incomplete or misleading information shall be liable to disciplinary action.

F.I.E. STATUTES

- 1.8 All F.I.E. Statutes and Rules relating to amateur status govern.

PRESIDING

- 1.9 Professionals shall be allowed to referee at C.F.F. sanctioned tournaments.
(June 2000)

JURISDICTION

- 1.10 In all cases which arise concerning the amateur status of a member, the matter shall be placed before the C.F.F. Board of Directors for decision.

2.0 EXTERNAL AFFILIATIONS

AFFILIATION CRITERIA

- 2.1 The C.F.F. may enter into articles of affiliation with any body which complies with one or more of the following criteria:
- (a) Body which governs an amateur sport or sports;
 - (b) Body which operates recognized periodic competitions in amateur sports among groups of countries including Canada;
 - (c) Body which controls or co-ordinates an amateur sport internationally;
 - (d) Body which is an association or federation of national or international sport governing bodies.

AFFILIATION APPROVAL

- 2.2 Affiliations with bodies which qualify as above shall become operative only after the Board of Directors of the C.F.F. votes by a two-thirds majority in favour of the affiliation.

C.F.F. REPRESENTATION TO EXTERNAL AFFILIATIONS

- 2.3 Where the C.F.F. is entitled to elect a member to the Board of Directors or a representative to a meeting of a body to which the C.F.F. has become affiliated, such positions shall be filled by vote of the Board of Directors of the C.F.F..

3.0 MEMBERSHIP

GENERAL

3.1 The CFF shall have the following classes of membership:

- a) Branch Members as defined in the Bylaws; and
- b) Annual members as follows:
 - i) Competitive: individuals holding amateur status as defined herein and who through membership are eligible to participate in CFF Sanctioned events, registered by the Branch
 - (ii) Recreational: non-competitive individual members registered by the Branch
 - (iii) Alumni: non-competitive individual members (administered through the CFF)
 - (iv) Life: honorary individual membership, awarded at the discretion of the Board of Directors, which endures for the life of the member
 - (v) Corporate: members registered under provincial or national corporations legislation, administered by the CFF
 - (vi) Club: members who are duly recognized fencing clubs registered by the Branch

3.2 Notwithstanding any provision of these rules and regulations to the contrary, individual and club membership in the C.F.F. is held at the sole discretion of the Board of Directors and may be revoked at any time.

APPLICATIONS

3.3 All applications for Branch, Alumni, Life and Corporate membership shall be made to the C.F.F. Board of Directors or its designate. Applications for Competitive, Recreational and Club membership shall be made to the Branch governing the geographical area of the applicant's club. Prospective members residing outside Canada may make application to the Branch of their choice.

3.4 Applications for Competitive and Recreational membership must be made to the Branch annually, in accordance with a form which must contain, among other things, the following:

- a) the name, age, address and proposed club affiliation of the applicant;

- b) the applicant's signed acknowledgement that he or she is subject to and will abide by the By-laws, Policies, Rules and Regulations of the Federation, and of the F.I.E. where applicable;
- c) the applicant's signed declaration that he or she participates in all fencing and fencing-related activities solely at his/her own risk and that he/she waives any liability whatsoever of the F.I.E., C.F.F., Branch members and registered clubs for any injury to his/her property or person resulting from such participation; and
- d) the signed declaration and acknowledgement of his or her legal guardian or parent as to all of the foregoing when the applicant is not of legal age.

EXPIRATION

- 3.5 Membership fees shall be approved annually by the membership at the Annual General Meeting for Branch, Club, Corporate, Alumni or Competitive members. The CFF shall collect no fees from, nor according to the registration of, Recreational members.
- 3.6 Membership does not vest until an appropriate signed application form and any requisite membership fee is received by the CFF, its designate, or the Branch member as appropriate.
- 3.7 All CFF memberships, except Life Memberships, shall expire on the last day of September.

PROOF OF MEMBERSHIP

- 3.8 All Competitive members shall purchase a CFF passport as proof of membership. All other classes of membership shall be issued such proof of membership as is approved by the Board of Directors.

MEMBERSHIP REQUIREMENTS

- 3.9 All officers of the C.F.F. must hold current membership at the time of nomination or election to office. During the term of their office all officers are deemed to be members in good standing of the C.F.F.
- 3.10 Any coach, referee, athlete, manager or other C.F.F. designate who participates in a CFF funded program shall be required to be members in good standing.

PROFESSIONALS

- 3.11 Competitive memberships shall not be issued to professionals.

PROCEDURES

- 3.12 (a) Branch members are responsible for collecting membership applications

- and fees (if any) from Competitive and Recreational members;
- (b) Fees for Recreational membership and fees additional to those required for Competitive membership may be collected by the Club or Branch at its discretion;
 - (c) Branch members shall order passports and other membership documents in the quantity required from the National office. Branch members are responsible to account to the National office for each passport issued.
 - (d) Fencers must purchase annually an FIE License from the National Office not less than 30 days before their first international competition. (June 2000)
 - (e) The Branches shall forward to the C.F.F. Nationals Office:
 - i) All annual membership fees assessed to each Branch member according to Branch, Club, and Competitive membership, to be paid in two prescribed installments;
 - ii) A report of all Club, Competitive and Recreational membership including names, addresses, ages, types of membership, club affiliation, any changes, and confirmation from the Registrar of the Branch that application forms have been received for all members named in the report by March 30th; and
 - (iii) An update report on final membership for the purposes of the Annual General Meeting by May 15th of each year.

TEMPORARY PROVINCIALS-ONLY COMPETITIVE MEMBERSHIPS

- 3.13 The participation of persons other than regular competitive members of the C.F.F. in Provincial Championships shall be regulated as follows:
- (a) At the discretion of the Branch member concerned, an exception may be made in the case of the Provincial Championships, whether open or closed, that persons other than registered competitive fencers may compete provided that they are issued a temporary, "Provincials-only" competitive membership for which a special fee shall be charged in an amount at the discretion of the Branch member but which shall not be less than the fee to be a recreational member. (Note: A person who is a recreational member is not entitled to fence in the Provincial Championships solely by virtue of that membership).
 - (b) No "Provincials-only" member shall be allotted points in the National Ranking but, in calculating the points for the competition, these members shall be considered as unclassified fencers.

CLUB MEMBERSHIP

- 3.14 To have the status of a member club of the C.F.F., in any fencing year, notification from the Branch that the club is a member in good standing of that Branch must be received at the National Office not later than sixty (60) days before the first day of the National Championships of that fencing year.
- 3.15 For a fencer to be recognized as the member of a club:
- (a) He/she must have represented himself as a member of that club on his application for membership of the C.F.F. or must have effected a change of club membership from his/her previous club to that club.
 - (b) That club must be a member club of the Federation otherwise he/she shall be regarded as unattached.
 - (c) An athlete may not represent more than one club in the same weapon. If an athlete wishes to belong to more than one club as a result of fencing competitively in more than one weapon, he or she must declare all of his or her club/weapon affiliations at the time of annual registration as a member of the CFF. (June 2000)

4.0 DUES AND FEES

BRANCH FEES

- 4.1 Each Branch member shall pay annually dues assessed by the C.F.F. for the ensuing year. Branch dues are payable in two equal installments due on November 1st and February 1st; interest at the prime rate to be due on any unpaid fees from the later of the due date or thirty (30) days following the invoice date.

FEES

- 4.2 The annual dues payable to the C.F.F. for any class of membership shall be payable prior to participation in C.F.F. activities.

CORPORATE MEMBERS

- 4.3 Corporations and firms which contribute an amount designated by the C.F.F. shall be Corporate members during the remainder of the fiscal year in which the contribution is made.

FAILURE TO PAY FEES

- 4.4 Failure by a Branch member to pay the specified dues within the prescribed time shall cause forfeiture of such delinquent member's membership, including the right to vote, eligibility of all members (e.g. branch, club and individual) to participate in any C.F.F. tournaments, programs or activities.

FAILURE TO PAY FEES - OTHER MEMBERS

- 4.5 Failure by all other members of the C.F.F. to pay the specified dues within the prescribed time shall result in the delinquent member(s) being barred from participation in all activities or benefitting from any programs of the C.F.F. until such time as all outstanding due(s) have been paid.

APPEAL BONDS

- 4.6 The bond payable to the C.F.F. with applications for reinstatement or for appeals against suspension or other disciplinary action shall be retained by the C.F.F. where the appeal or application is rejected on the grounds that it is frivolous or mischievous (see chapter 8).

PASSPORT

- 4.7 In addition to annual applicable membership fees, the passport shall be issued at a one-time cost to the individual member for each original passport. Annual paid-up

memberships shall be recognized by the issuance of official decals to be inserted in the passports in the appropriate spaces.

ADMINISTRATION FEE-ATHLETES TRUST FUND

- 4.8 In cases where the C.F.F. administers the income earned by athletes for commercial activities relating to the sport, the C.F.F. shall retain an administrative fee of ten per cent (10%) of that income. A maximum of \$200 will be charged on any one deposit in trust accounts.

5.0 MEETINGS

WRITTEN REPORTS FOR AGM

- 5.1 Written reports of any delegates, committees or representatives to the C.F.F. shall be submitted in written form to the National Office at least thirty (30) days before the Annual General Meeting and shall be distributed to the meeting delegates at least ten (10) days before the Annual General Meeting.

MINUTES OF MEETINGS

- 5.2 Minutes of all meetings of the C.F.F. or any of its committees shall be recorded by a Secretary appointed for the purpose and shall be delivered to the members of each such meeting not later than forty-five (45) days following the conclusion of the meeting.

NOTICE OF SPECIAL BUSINESS

- 5.3 Notice of any special business (business requiring a special resolution, e.g. removal of a director) to be conducted at a meeting of members must be presented in writing to the National Office in sufficient time to circulate the notice to all branch members at least thirty (30) days prior to the meeting. The notice shall give sufficient information to form a reasoned judgement.

CONFLICT OF INTEREST

- 5.4 All matters of conflict of interest or potential conflict of interest shall be dealt with in accordance with the CFF Conflict of Interest Policy.

6.0 BRANCH MEMBERS

BRANCH MEMBERS RESPONSIBILITIES TO THE CFF

- 6.1 All Branch Members are required each year, within thirty (30) days of their Annual General Meeting; to provide the CFF with an official mailing address, telephone number, fax number, and e-mail address for the purposes of official communication. It is the responsibility of the Branch Member to keep this information current with the National Office. Any Branch Member has the option to request that this information not be made public by the CFF.

BRANCH MEMBERS AGM

- 6.2 Each Branch member shall conduct an Annual General Meeting of its members.

BRANCH MEMBERS JURISDICTION

- 6.3 Branch members shall administer the regulation of fencing within their respective geographical areas in accordance with C.F.F. Resolutions, Rules and Regulations and By-Laws where applicable. Sanctions granted by a Branch member shall be identical in force, effect and validity to a C.F.F. sanction, and shall be exactly equal thereto in every respect and shall be regarded as a C.F.F. sanction.

BRANCH MEMBERS MEETINGS - RESPONSIBILITIES

- 6.4 Branch members shall be required for all of their formal meetings to:
- (a) circulate reasonable notice of meeting to all eligible members;
 - (b) circulate an agenda with each notice of meeting;
 - (c) maintain and circulate complete and accurate written minutes of the proceedings;
and
 - (d) apprise members on reasonable request of their financial position.

BRANCH MEMBERS REPORTS TO C.F.F. ANNUAL GENERAL MEETING

- 6.5 Each Branch member shall submit an annual report to the C.F.F. Annual General Meeting at least thirty (30) days before such meeting.

7.0 ELIGIBILITY

COMPETITIONS

- 7.1 No person shall be eligible to compete in any fencing event given or sanctioned by the C.F.F. or its Branch members unless he/she shall be a member in good standing in accordance with these Rules and Regulations.

UNATTACHED MEMBERS

- 7.2 Persons who do not register with a club may register directly with a Branch as an unattached member. Such members may later join a club, but may not compete for that club for a period of thirty (30) days after having joined the club.

CLUB TRANSFERS

- 7.3 An athlete upon being released in writing by a club, may not fence for another club for a period of thirty (30) days and shall only be allowed to change club affiliations once during a membership year. Should the athlete desire not to compete for another club after obtaining such a release, he/she must compete unattached.

CLUB DECLINING RELEASE

- 7.4 In the case of a club declining to give a member his/her release upon request, the member shall notify in writing the Secretary of the branch in which he/she resides, of his desire to terminate his/her membership in the club. He/she must then compete unattached for a period of sixty (60) days from the date of such notice, and is thereafter eligible to represent another club. In any event, the sixty (60) day period or any portion thereof, shall terminate with the expiry of the membership year and the athlete shall be free to register with a club of his choice in the new year.

SCHOOL COMPETITIONS

- 7.5 The restriction mentioned above shall not affect the eligibility of a student to represent his/her school in any non-sanctioned event within the school athletic program, or his/her eligibility to represent simultaneously, a non-school club or organization in C.F.F. sanctioned events.

TEAM COMPETITIONS

- 7.6 In team competitions open only to club teams, each team member shall be a member of the club being represented.

PAYMENTS TO ATHLETES

- 7.7 Whenever it shall be found by the administration of any Branch , or of the C.F.F., that any individual has paid money to any athlete for his services as an athlete, such individual shall be barred from membership in and from acting as an officer of any fencing organization. For the purpose of enforcing such ruling, the administration may bar from competition, any athlete competing for or under the name of the club of which such individual is a member or officer, and during such time as the individual remains as a member of or officer of such club.

INTER-BRANCH AND INTER-SECTION TRANSFERS

- 7.8 A duly registered member of a Branch , transferring residence to another branch, shall be eligible to compete in the Provincial/Territorial Championships of the new branch as of the date of notification to the branch officer responsible for membership in the new branch of the change in residence. If the new branch is in a different region from the first, the member shall, with effect that date, be regarded as a member of the new branch for the purpose of competing in the Regional Championships.

RESIDENCE DEFINITION

- 7.9 For the purposes of these Rules and Regulations, residence shall be defined as either the domicile or the club of the member, the choice of which is left to the individual member in accordance with C.F.F. club membership rules. Students studying away from home, may select either home or school branch as residence for membership purposes. In no case shall any member be deprived of the opportunity of competing in a Provincial/Territorial Championship in any given year.

NON-RESIDENTS OF CANADA

- 7.10 Any amateur fencer, not a resident of Canada, may only compete in any open event under the rules of the C.F.F., if he/she is a holder of a current certificate from his/her sports governing body, stating that he/she is an amateur and is eligible to compete in amateur competitions.

CLUB CHANGES RELATING TO THE NATIONAL CHAMPIONSHIPS

- 7.11 No club change notice, which is received in the National Office within the sixty (60) day period prior to the National Championships, shall take effect until the day following the completion of the National Championships.

8.0 RELATIONS AND DISCIPLINE

OFFENCES

- 8.1 The CFF Code of Conduct (see Appendix “D”) and Harassment Policy (see Appendix “E”) outline the principles and expectations of behaviour required of all CFF members. All members must adhere to both the letter and the spirit of the CFF Code of Conduct while engaged in CFF activities.
- 8.2 Every member of the CFF commits an offence which may ground a Complaint who:
- (a) violates any provision of any CFF object, By-law, regulation, resolution, policy or agreement;
 - (b) acts in an unsportsmanlike manner during a competition;
 - (c) shows disrespect to any officer of the CFF;
 - (d) commits an act which may bring the CFF into disrepute;
 - (e) allows the participation of, or competes against, a member who is known to have been suspended; or
 - (f) in the case of an officer or director of the CFF or a member Branch, fails to discharge the proper responsibilities of his or her position, whether through negligence, dereliction, or malfeasance.
- 8.3 In particular, behaviour which violates the provisions of the CFF Code of Conduct and/or Harassment Policy and thus constitutes an offence within Section 8.2(a) includes, but is not limited to:
- (a) use, or contributing to the use, of alcohol by minors and/or abuse of alcohol by adults;
 - (b) being under the influence of alcohol at competition;
 - (c) use, or contributing to the use, of banned substances in contravention of the rules of the IOC/FIE/CFF;
 - (d) disrespectful, offensive, abusive, racist, harassing, or sexist comments and behaviour;
 - (e) unsportsmanlike conduct such as arguing with officials or actual physical altercations;
 - (f) pranks, jokes, initiation ceremonies or other activities, which endanger, embarrass, or ridicule others; and
 - (g) other activities, which reflect badly upon the CFF.

COMPLAINT

- 8.4 A Complaint shall be any written and signed communication received by the CFF which identifies itself as a complaint, disputes a decision taken by the CFF or one of its

delegates, identifies a disciplinary offence within this regulation, or identifies a conflict with another member of the CFF pertaining to the business of fencing.

- 8.5 As well, the Board of Directors of the CFF may refer disciplinary or other matters to the Complaints Officer, in writing, and these referrals shall constitute Complaints.
- 8.6 A Complaint shall not include any appeal of a selection decision, which is dealt with by the Selection, and Appeals Policy nor any matter of harassment which is being pursued in accordance with the Harassment Policy. However, infringements of the Athletes' Code of Conduct or any other Code of Conduct shall fall within this Chapter.

COMPLAINTS OFFICER

- 8.7 The Board of Directors of the CFF shall designate an individual to hold the office of Complaints Officer. The Complaints Officer shall carry out his/her duties in accordance with these regulations. The Complaints Officer reports to the Executive Committee of the CFF.
- 8.8 Individuals appointed to this office should be functionally bilingual (French/English), have pertinent background experience in conflict resolution (legal, mediation and arbitration, etc.), and be a trusted and respected individual within the fencing community.
- 8.9 The Complaints Officer shall hold office for a term of two years, and may be appointed to a second two-year term.
- 8.10 The Complaints Officer shall hold no other paid or volunteer position within the structure of the CFF and shall not be a member of the national team.

ALTERNATE COMPLAINTS OFFICER

- 8.11 At the time of designation of the Complaints Officer, the Board of Directors, in discussion with the Complaints Officer, shall also designate an Alternate Complaints Officer for a two-year term. The Alternate Complaints Officer shall perform all duties of the Complaints Officer in the event he or she is unable to act for any reason.

CONFLICT OF INTEREST

- 8.12 The Complaints Officer shall decline to deal with a particular complaint if he or she is in a position of conflict of interest, in keeping with the CFF's Conflict of Interest Policy. In that event, the Alternate Complaints Officer shall act. If the Alternate is in a position of conflict of interest, the Board of Directors may appoint an ad hoc Complaints Officer to deal with that particular Complaint.

RECEIPT OF A COMPLAINT

- 8.13 A Complaint must be in writing and must be signed by the individual making the complaint (the Complainant). Within five (5) days of receiving a Complaint, the CFF shall forward the complaint to the Complaints Officer.
- 8.14 Upon receipt of the Complaint the Complaints Officer shall review it and proceed in the following manner:
- (a) reject the Complaint as outside of the jurisdiction of this Chapter;
 - (b) reject the Complaint as outside of the jurisdiction of the CFF;
 - (c) receive the Complaint and proceed with an informal resolution of the Complaint;
 - (d) receive the Complaint and recommend formal mediation or arbitration for the parties at their expense and/or the expense of the CFF; or
 - (e) receive the Complaint and proceed with an investigation in accordance with this regulation.
- 8.15 Ideally, the Complaints Officer should try to resolve complaints informally.

NOTICE OF COMPLAINT

- 8.16 In the event that a Complaint is received, the Complaints Officer shall notify the person or persons named in the Complaint, if any, in writing and provide them with a copy of the Complaint within seven (7) days of receipt of the Complaint.
- 8.17 The person or persons named in the Complaint (the Respondent or Respondents) shall have seven (7) days in which to make a written response to the Complaints Officer.

REJECTION OF COMPLAINT

- 8.18 In the event that the Complaint is rejected due to a lack of jurisdiction the Complaints Officer shall write to the Complainant detailing the reasons for the rejection within seven (7) days of receipt of the Complaint. The Complaints Officer shall have no obligation to inform the Respondent(s).

INFORMAL RESOLUTION

- 8.19 In the event that an informal resolution is undertaken by the Complaints Officer, the resolution should be completed and documented within thirty (30) days of the receipt of the Complaint. Both parties must agree through their signature to the resolution. If either party requests a formal process at any point within the thirty day period or the Complaints Officer feels a more formal process is required, then the Complaints Officer may initiate an investigation or recommend formal mediation or arbitration.

- 8.20 If the Complaint is resolved through an informal resolution acceptable to both parties, then no further Complaint shall be accepted by the Complaints Officer pertaining to the same events unless the parties have failed to satisfy the terms of the informal resolution, or there have been additional incidents relating to the Complaint.

FORMAL MEDIATION OR ARBITRATION

- 8.21 If, in the opinion of the Complaints Officer, the matter between the parties is not likely able to be resolved in a satisfactory manner through the policies and procedures of the CFF, the Complaints Officer can recommend formal arbitration or mediation to the parties. Any costs of this shall be borne by the parties unless the Complaints Officer considers that the matter is of such importance or of such general application across the CFF that the CFF should share in, or cover fully, the costs of the process.

INVESTIGATION

- 8.22 In the interests of resolving matters quickly, efficiently, and without further aggravating conflict, the Complaints Officer may undertake an investigation.
- 8.23 The nature of the investigation shall be at the discretion of the Complaints Officer and may include: communication with the Complainant, the Respondent, any witnesses or officials, and the review of any pertinent documentation.
- 8.24 The Complaints Officer may obtain such advice or counsel from outside parties as he or she feels is necessary, and may engage the services of a third party to assist with, or conduct the investigation. Any investigation shall be carried out in a timely manner, in any event, within 30 days, unless there are exceptional circumstances to warrant a further period of investigation.
- 8.25 Any member who refuses to communicate with the Complaints Officer or to answer any reasonable questions posed during the entire resolution process shall be liable to such disciplinary action as may be decided by the Board of Directors.
- 8.26 If, upon the conclusion of the investigation it is evident that the parties agree substantially on the pertinent facts of the Complaint, the Complaints Officer may decide the Complaint without a Hearing, on the basis of the agreed facts, any pertinent precedent, any applicable rules, regulations, policies, etc., and any necessary communications with the Complainant and the Respondent.
- 8.27 If, upon the conclusion of the investigation it is evident that the parties do not agree on the pertinent facts of the Complaint, then the Complaints Officer shall conduct a Hearing.

HEARING

- 8.28 A Hearing may take place by means of written documentation, telephone conference, or in person, or a combination of these methods.
- 8.29 The format of the hearing shall be at the discretion of the Complaints Officer, who shall take into account issues of fairness, cost, seriousness of the complaint, and the nature and location of the parties.
- 8.30 Should any of the parties desire a format different than the format determined by the Complaints Officer, the party may request that the format be changed, provided the party requesting the change pays the CFF for any additional costs incurred as a result of the changed format.
- 8.31 The Complaints Officer shall specify a date for the Hearing. All pertinent parties shall be informed of the date for the Hearing not less than fourteen (14) days in advance.
- 8.32 The parties shall have seven (7) days to make any written submission to the Complaints Officer or to provide any pertinent documents. The Complaints Officer can also collect or request certain documents that in his or her judgement are pertinent to the resolution of the matter. The Complaints Officer shall receive no further documentation or submissions after the expiry of this time period.
- 8.33 An advisor or other counsel may represent any party to a Hearing.

RESOLUTION OF THE COMPLAINT

- 8.34 After the Hearing the Complaints Officer may decide the Complaint in the following manner and such decision, resolution and sanction shall be a decision resolution or sanction of the CFF. Sanctions can be applied to either the Complainant or the Respondent:
- (a) Dismissal of the Complaint;
 - (b) Written or verbal reprimand;
 - (c) Requiring a written apology to any pertinent party;
 - (d) Requiring the undertaking of a program of counselling, training, or other external support;
 - (e) A fine of not less than \$25 and not more than \$250;
 - (f) Requiring reimbursement of expenses relating to the Complaint;
 - (g) Removal from a team;
 - (h) Removal from a competition, meeting, or other function of the CFF;
 - (i) Suspension from any activity, any role, or from membership in the CFF for a period of not less than one month;

- (j) Recommendation to the Board of Directors for termination of employment or contract;
 - (k) Recommendation to the Board of Directors that the matter be prosecuted by law;
 - (l) Expulsion from the CFF;
 - (m) Any sanction which is provided for in the pertinent rule, regulation, bylaw, or policy of the CFF; or
 - (n) Any other reasonable sanction which the Complaints Officer considers appropriate.
- 8.35 If a Complaint is found to be frivolous, then the Complainant may be liable for any costs of the Hearing.
- 8.36 Any member who fails to comply with the sanctions imposed by the Complaints Officer shall be considered suspended from membership in CFF until the time of his or her compliance.
- 8.37 If the sanction requires communication with other parties having a relationship with CFF (Branch Members, CAC, etc.), then the National Office shall issue the necessary communication to the relevant parties, providing only such information as is necessary by virtue of the relationship with CFF.

RESOLUTION REPORT

- 8.38 Upon resolution of the Complaint, the Complaints Officer shall prepare a written, signed Resolution Report detailing the determined facts, the positions of the parties, the process followed and the manner in which the Complaint was resolved, decided or otherwise disposed of.
- 8.39 A copy of the Resolution Report shall be forwarded to the Complainant, Respondent, and the President of the CFF within seven (7) days of the conclusion of the Hearing.

RECORDS

- 8.40 A full record of each Complaint shall be retained in a confidential file at the National Office of the CFF. Included in the file shall be the original Complaint, all correspondence, all notes of the Complaints Officer, any other pertinent documentation and the Resolution Report of the Complaints Officer.
- 8.41 These files shall be made available to the Board of Directors, the Alternate Complaints Officer or any Complaints Officer for use as precedent. Otherwise, they shall remain confidential, unless law requires the CFF, to disclose them.

TIME FRAMES

8.42 The Complaints Officer may, in his or her sole discretion, abridge or expand any time frames herein to a reasonable extent.

APPEAL

8.43 An appeal is available from a decision of the Complaints Officer only on the grounds of inconsistency with past resolutions of a similar complaint or due to procedural unfairness.

8.44 The National Office shall receive written, signed Notice of the Appeal within one week of the receipt of the Resolution Report of the Complaints Officer by the appellant. The Notice of Appeal must clearly state the grounds of appeal.

8.45 A \$250 deposit must accompany the Notice of Appeal; refundable provided the appeal is not found to be frivolous.

8.46 An Appeal Board shall be determined after receipt of the Notice of Appeal. The Appeal Board shall be three members designated by the Board of Directors from among the Members of the Board of Directors.

8.47 If the matter involves an athlete or matters of particular interest to athletes, the Athletes' Representative shall be one of the Directors selected for the Appeal Board. Similarly, if the matter involves a coach or matters of particular interest to coaches, the Coaches' Representative shall be one of the Directors selected for the Appeal Board.

8.48 At the beginning of each fencing season, each of the Athletes' and Coaches' Representatives shall designate a minimum of one and a maximum of two designates to act in their stead on the Appeal Board in the event of Conflict of Interest or unavailability.

8.49 The Appeal Board shall first determine if the appeal falls within the grounds of appeal. If it does not, the appellant will be informed in writing within seven days. If it is determined that the appeal falls within the grounds of appeal, the Appeal Board shall request written submission from the parties and the appellant and the Complaints Officer will have one week to provide same.

8.50 The appeal will be determined by the Appeal Board based upon those written submissions and upon review of the file of the Complaints Officer.

8.51 No additional materials or submissions will be considered. The Appeal Board will render its written decision within two weeks of the date of receipt of the written submissions of the parties and communicate that decision, in writing to the appellant, the Complaints Officer, and the Board of Directors.

8.52 The Appeal Board may:

- (a) accept the appeal in part or in full and make any determination it deems necessary, consistent with this regulation;
- (b) refer the matter back to the Complaints Officer for reconsideration in accordance with any directive provided by the Appeal Board; or
- (c) reject the appeal.

8.53 The decision of the Appeal Board shall be final.

INTERPRETATION

8.54 All time periods and deadlines are in calendar days.

NON-APPLICATION

8.55 Nothing in this Chapter shall be construed so as to limit tournament organizers or officials, including referees, from applying the FIE or CFF Rules of Competition at fencing competitions within Canada. Similarly this Chapter shall not be construed so as to limit the High Performance Committee, team captains or managers, officials, or other groups within the CFF from drafting and applying rules of conduct and discipline for matters not covered in 8.1, 8.2 or 8.3 above, provided that such rules of conduct and discipline shall apply only to that particular group, such as the National Team. Any disciplinary measure imposed for matters not covered in articles 8.1, 8.2, and 8.3 above can constitute the object of a Complaint within this Section.

9.0 INTERNATIONAL COMPETITIONS

RESPONSIBILITY FOR PERSONAL DOCUMENTATION

- 9.1 Candidates for any team representing Canada shall assume responsibility for all personal documentation, including passports, visas, citizenship, vaccination, and all other required documents. Failure to meet these requirements in reasonable time may be cause for exclusion from the team.

PHYSICAL EXAMINATIONS

- 9.2 Fencers representing Canada on an international games team may be required to satisfactorily pass a physical examination made by a qualified physician no more than thirty (30) days prior to departure, and to present a statement to that effect signed by the physician. A subsequent physical may be required by the team manager at any time if, in his or her opinion, any team member is physically unable to compete, or may put him or herself at risk by competing.

CONFORMITY OF PERSONAL EQUIPMENT TO FIE STATUTES

- 9.3 Candidates for any international team representing Canada shall assume full responsibility for the conformity of all their personal equipment to current FIE Statutes, on penalty of exclusion from the team.

RESPONSIBILITY FOR COSTS

- 9.4 Candidates for any team representing Canada shall be personally responsible for all costs incurred in excess of those arranged, and authorized in advance by the CFF. The CFF shall advise all candidates in advance of all known details concerning the period of travel, including financing and length of stay.

POLICY ON QUALIFICATION STANDARDS FOR WORLD CUP COMPETITION

- 9.5 Introduction: The development of strong international competitors is a progressive process involving a stepwise increase in the degree of challenge to a fencer's skills. This gradual increase in challenge must take place not only in training but also in the level of competition. For Canadian National Senior Team fencers, the progression is seen as follows:

Canadian Senior Elite Circuit (top 16) > North American Circuit (top 8) > International Open Circuit (top 16) > World Cups (top 32) > Senior National Team

To encourage fencers to prepare more soundly to compete at the World Cup level, the High Performance Committee has established standards for qualification to compete in World Cups. Upon reaching this standard, fencers must achieve a minimum performance level to maintain their qualification to World Cup competition.

EFFECTIVE DATE: OCTOBER 1ST, 2000

- 9.6 Fencers will be eligible for selection to World Cups in the 2000-2001 season based on:
- Current membership in the National High Performance Program (NHPP)
 - Fulfillment of training and conduct requirements of the NHPP
 - Achievement of the qualification standard during the previous or current season

QUALIFICATION REQUIREMENTS:

- 9.7 Within the previous season, fencers must have achieved:
- EITHER: one "top 32" result in a World Cup competition,
OR one medal at NAC - Open
OR two "top 8" at NAC – Open
OR one "top 8" at designated International Open Circuit
OR two "top 16" at designated International Open Circuit
OR one "top 8" NAC and one "top 16" designated International Open Circuit

TO MAINTAIN ELIGIBILITY

- 9.8 a) Fencers who achieve a "top 32" World Cup result must again reach the top "32" within six World Cups attended.
- b) Fencers who achieve eligibility through NACs or designated international Open events, must achieve a "top 32" within four World Cups plus one "Americas" World Cup.

IN CASE OF TOO FEW AVAILABLE WORLD CUPS SPOTS:

- 9.9 If there are more eligible fencers than the FIE allocation of World Cup spots permits, then fencers will be selected to the World Cups as follows:
- The top 4 FIE ranked fencers as of the final FIE ranking of the previous season, will be given priority for selection to those competitions for which they submit a confirmation form to the National Office (within 30 days of the competition date).
 - The next FIE ranked fencers and any newly qualified fencers will be selected on a rotating basis on a similar manner as follows:

Example: 8 available spots, and 10 eligible fencers

<u>World Cup #1</u>	<u>World Cup #2</u>	<u>World Cup #3</u>	<u>World Cup #4</u>
#5	#9	#7	#5
#6	#10	#8	#6
#7	#5	#9	#7
#8	#6	#10	#8

10.0 TOURNAMENTS AND COMPETITIONS -- GENERAL**DEFINITIONS**

10.1 The Canadian Domestic Circuit shall be a general circuit, consisting of all sanctioned open tournaments including all designated events of the Elite Circuit, and the National, Regional and Provincial Championships, whose purpose is to allow each competitive member the opportunity to accumulate as many points as any other fencer in order to determine his or her placing in the National Rankings, regardless of the geographic location of his or her residence.

Open tournaments are competitions held in Canada which satisfy the following criteria:

- (a) open to all duly registered fencers;
- (b) not closed in any way (e.g. restricted as to age group, classification or place of residence), except that a closed Provincial Championships shall be considered as an open tournament for the purpose of gaining points for National Rankings;
- (c) results must be sent to the CFF on a designated form within thirty (30) days of the event, together with such fees as may be required; and
- (d) written notice must be sent at least fifteen (15) days prior to the tournament at least to each Branch member, and the CFF office. Such notice shall state the tournament name, the site of the competition, and the date and schedule of events.
- (e) For Provincial Championships:
 - i) If closed, are limited to competitive members of that province;
 - ii) Written notice must be sent at least fifteen (15) days prior to the date of the tournament at least to each affiliated club in the province, to the CFF and, if open, to each Branch member. Such notice shall state the tournament name (identifying it as a provincial championship), the site of the competition, the date and schedule of events, and whether the tournament is open to fencers from outside the province.
 - iii) The Branch member may decide whether or not its championship shall be open or closed. If open, the provincial champion shall be determined to be the fencer from that province who has the best results in the championships.
 - iv) A fencer competing in another province's championships will earn points as if he or she were competing in an open competition (provided that she

or he is permitted to enter). A fencer may be the provincial champion of his or her province of membership only.

- (f) For Regional Championships:
 - i) Written notice must be sent at least thirty (30) days prior to the date of the tournament at least to each Branch member and to the CFF. Such notice shall state the tournament name, the site of competition, and the date and schedule of events.
 - ii) The Regional Champion shall be that fencer who has the best result in the competition and whose residence is within the geographic sector.

All formats approved by the Technical Committee are acceptable, as long as they provide a complete ranking of the participants, from first to last.

SANCTIONS

- 10.2 A tournament, in order for its results to be counted for National Rankings or Elite Rankings shall be sanctioned by the competent fencing governing body (i.e. by the Branch or by the CFF respectively) and application must be made by the organizers for that sanction in accordance with the form required by that governing body.

ENTRY FORMS

- 10.3 All entries for sanctioned competition held under CFF rules must be made on entry forms that conform to the Rules and Regulations of the CFF and must include:
- (a) The name, club and passport number of each registered athlete applying for participation;
 - (b) Description of the tournament venue, schedule, contact person and entry fee information;
 - (c) Waiver of liability in favour of the tournament organizers, other participants, officials, sponsoring Branch members, the CFF, and the FIE; and
 - (d) The statement "HELD UNDER THE SANCTION OF THE (the name of Provincial Association), THE (name of Province) BRANCH OF THE CANADIAN FENCING FEDERATION.

LATE ENTRIES

- 10.4 The question of accepting or rejecting "Late Entries" shall be left to the decision of the tournament organizers, except for National and Regional Championships for which specific regulations apply (See Chapter 12).

FAILURE TO COMPETE

- 10.5 An athlete who fails to compete after entering an event shall be required to furnish a satisfactory explanation for so doing, or render him or herself liable to disciplinary action. If the athlete does not reside in the Branch in which the infraction occurred, disciplinary action shall be the responsibility of the CFF in consultation with the Branches concerned.

FIE RULES

- 10.6 The competition shall be conducted in accordance with the FIE Rules, unless exceptions are announced prior to the event.

FORMAT OF COMPETITION

- 10.7 Unless announced to the contrary on the entry forms, the format of the competition (i.e. the elimination structure consisting of the pattern of pools and/or tables of direct elimination) shall be in exact accordance with the FIE Rules. The chosen format shall be announced to the competitors prior to the start of fencing. In no case whatsoever may the format for a weapon be changed from that announced once the competition has commenced in that weapon. Format to be used at Elite and Junior Elite competitions are outlined Appendices F and G. The special order of bouts for multiple fencers of the same club shall be used.

SEEDING OF COMPETITORS

- 10.8 Remove reference to club conflict in the direct elimination tableau since this is no longer in practice.

Except for competitions of the Elite and Junior Circuit, for which the format is outlined in Appendix F, competitors shall be seeded and placed in pools and direct elimination tables as follows:

- (a) Canadian Fencers: Shall be seeded in accordance with their placing in the most recent issue of the Canadian National Ranking. Those Canadian fencers not placed in these Rankings shall be seeded by drawing lots following the lowest ranked competitor that appeared in the Rankings. Fencers shall then be placed in pools avoiding conflict between clubs in the same way as that described in the FIE Rules for the avoidance of conflict between fencers of the same country.

- (b) Foreign Fencers: Fencers who are members of foreign federations shall be seeded, in relationship to known Canadian fencers, in accordance with the best judgement of the Directoire Technique as to their relative strengths. They shall then be placed in pools and direct elimination tables as follows:
 - i) In Pools: All fencers of the same nationality shall be considered as members of one single club in order to afford them maximum protection against conflict.
 - ii) In Direct Elimination Tables: All fencers shall be placed in strict accordance with their seeding.

ELECTRIC SABRE

10.9 Effective September 1993, sabre competitions are to be judged with an electrical judging apparatus. Organizers must make an announcement in advance if it is intended that they shall be judged by a jury.

APPEALS AGAINST JUDGEMENT OF REFEREES

10.10 As provided in Article t.122 of the FIE Regulations of Competition:

No appeal may be made against the decision of the Referee regarding a point of fact (cf. t. 95/c, t.96/b).

If a fencer infringes this principle, casting doubt on the decision of the Referee on a point of fact during the bout, he will be penalized according to the rules (cf. t.114, t.116, t.120). But if the Referee is ignorant of or misunderstands a definite rule, or applies it in a manner contrary to the Rules, an appeal on this matter may be entertained.

This appeal must be made:

- a) In individual events, by the fencer,
- b) In team events, by the fencer or the team captain.

This appeal should be made courteously but without formality, and should be made verbally to the Referee immediately and before any decision is made regarding a subsequent hit.

If the Referee maintains his opinion, the Directoire Technique has authority to settle an appeal on the question (cf. t. 97). If such an appeal is deemed to be unjustified, the fencer will be penalized in accordance with Articles t.114, t.116, t.120.

11.0 ELITE EVENTS

DEFINITION

11.1 The Elite Circuit consists of two (2) designated competitions plus National Championships in Cadet, Junior and Senior age categories in each weapon per season.

LOCATION OF DESIGNATED COMPETITIONS

11.2 The location of Elite Circuit competitions will be determined using the Bid Application Process as contained in Appendix 'C'

SANCTIONS

11.3 See Bid Application contained in Appendix 'C'.

ENTRY FORMS

11.4 All participants in CFF sanctioned competitions must complete and sign the CFF Elite Competition entry forms and waivers as attached as Appendix "A" in English and French.

RECORD RETENTION

11.5 All results of an Elite tournament will be kept by the tournament organizers for a minimum period of time to expire no sooner than six months following the National Championships for that fencing season. These results will include pool sheets, tableaux, competitor result cards, and any other material necessary to recreate the final results. Tournament organizers will make these materials available to the CFF or its representative upon receipt of a written request.

MANDATORY TECHNICAL REQUIREMENTS

11.6 These technical requirements apply to all Elite Competitions. Additional regulations for National Championships are outlined in Chapter 12.

- (a) The Organizing Committee must have at least one member experienced in the organization of competitions (i.e. having already participated in the organization of the same competition or one of comparable or greater complexity).
- (b) The Directoire Technique must include the member most competent to conduct a competition in exact compliance with the FIE Rules (i.e. having already served in a responsible capacity in the Directoire Technique of the same competition or one of comparable or greater complexity).

- (c) The competition shall be conducted in accordance with the FIE Rules except as authorized by the CFF or its representative. The format used will be that approved by the CFF for that fencing season. Except in the case of the National Championships, only one elite circuit event shall be held on any one day of competition, unless sufficient pistes, sets of judging apparatus and referees are available so as to ensure that the two or more elite events can proceed totally independently of each other with none being held up by the other(s) (e.g. by having to run the round of pools in several flights or by having to run the direct elimination tables on less pistes than would be the case if only one event were taking place). In cases where non-elite events are run simultaneously with an elite circuit event, the elite circuit event shall have priority in terms of scheduling.

- (d) Venue requirements are as follows:
 - i) Must consist of well-lighted room(s) of gymnasium quality;
 - ii) Must provide a sufficient number of pistes for the first round of pools to be conducted simultaneously;
 - iii) Pistes must provide a minimum interval of 2.5 metres for their entire length along one side for the use of referees;
 - iv) Judging apparatus must not be located less than 0.5 metres from the nearest piste and be placed on tables or other supports of a type of construction unlikely to cause injury should a collision occur; and
 - v) The CFF reserves the right to require that a floor plan or other materials be submitted for review prior to the issuance of sanction.

- (e) Minimum quantities of electrical judging apparatus must be provided for each of the electrically equipped pistes as follows:
 - i) Judging machines: calculate based upon 1.25 per piste;
 - ii) Reels: 3 for each piste (or an equivalent degree of back up if a floor or ceiling-mounted "bungee" apparatus is used);
 - iii) Reel-to-machine wires: calculate based upon 2.25 for each piste;
 - iv) Machine power wires: 1 per machine plus one (1) spare for each different type of wire/connector; and
 - v) Sensors (for electric sabre): as provided for in the FIE Rules.

- (f) Provision must be made for the verification of masks in accordance with the FIE Rules. Masks bearing a valid FIE approval mark are mandatory.
- (g) Competitors must wear complete regulation fencing clothing (protective jacket and breeches, knee socks, sous-plastron, glove with gauntlet) at all stages of the competition. The fencers must wear an FIE 800/1600 mask. Sous-plastrons are mandatory for jackets that are not FIE but are also recommended to be worn with FIE jackets for extra safety.
- (h) Weapon blades bearing the FIE mark (maraging or equivalent) are not mandatory.
- (i) All events in the Elite Circuit for sabre will be conducted with electrical judging apparatus.
- (j) The FIE formula for World Cup events will be utilized, with the exception that the initial pools need not be equal.
- (k) Entry forms must be distributed to all CFF registered clubs at least one (1) month before the entry closing date.
- (l) Paragraphs 11.7(a) - (f) inclusive, (j) and (k) above apply to all Elite Circuit events.

RECOMMENDED PRACTICES

- 11.7
- (a) One piste should be identified as the finals piste, raised if possible, equipped with overhead repeater lights and readily visible scoring displays, and with seating facilities for spectators.
 - (b) Arrangements should be made for media coverage of the entire event, and in particular, the finals. The event should be publicized and spectators encouraged.
 - (c) Sufficient space should be provided in the near vicinity of the room(s) in which the pistes are installed so as to allow the placing of athletes' and coaches' personal equipment in a manner that does not interfere with the pistes or judging space between them.
 - (d) Ensure there are a sufficient number of referees, taking into account the number of fencers and the number of pistes by weapon to ensure a smooth flow of events. The level of the referees should be noted (P, N, International) as well as their specialty or weapons.
 - (e) The venue should be reasonably accessible by public transport and have sufficient parking space for private automobiles. Within reasonable proximity there should be sufficient commercial accommodation at reasonable cost and/or private

billeting arrangements for all anticipated competitors and officials who may have to stay overnight.

- (f) Change room facilities and showers should be available on or near the premises. There should be facilities on the premises for the supply of food and drink to competitors and officials. Facilities should be provided in reasonable proximity to the pistes for the repair and purchase of equipment.
- (g) Competition organizers must provide a final results package to each club upon completion of the tournament.

12.0 REGIONAL AND NATIONAL CHAMPIONSHIPS

DEFINITION

- 12.1 CFF National Championships include National Senior, Junior, Cadet, and Team Championships. These Championships are competitions of the Canadian Elite Circuit to which Chapter 11 also applies. Regional Championships include Eastern and Western Championships.

APPLICATION TO CONDUCT NATIONAL CHAMPIONSHIPS

- 12.2 Applications to host National Championships must be received on the prescribed forms and according to the criteria set out in 'Appendix C'
- 12.3 No Branch shall be awarded two (2) consecutive Championships of the same category (i.e. two consecutive Easterns, two consecutive Nationals, etc.) if other qualified Branches bid for them, and as much as possible an alternation of the Nationals between the Eastern and Western sections of Canada should apply.
- 12.4 Senior and Junior/Cadet Nationals shall be granted by the Elite Competition Selection Committee two years in advance, and shall be as hereinafter provided for, but in the event of such Championships not being awarded by the Elite Competition Selection Committee, the Board of Directors shall have the right thereafter to make such award to any responsible organizing body. Once awarded, neither the venue, the dates, nor the format of the event shall be changed without the agreement of both the host Branch and the Board of Directors.

STANDARDS

- 12.5 The CFF shall send a designate to attend the National Championships to ensure that the event is conducted in a proper manner, and in accordance with the CFF Rules and Regulations.

SANCTIONS

- 12.6 Successful bids for Elite competitions, Regional and National Championships shall receive sanction from the CFF.

SANCTION FEES

- 12.7 Successful bids for Regional and National Championships shall receive sanction from the CFF. The sanction fee shall be:

Nationals	\$50.00
Regionals	\$20.00

LANGUAGE REQUIREMENTS - ENTRY FORMS

- 12.8 All entry forms for Easterns, Senior, Junior, and Cadet Nationals shall be printed in both English and French. Entry forms for CFF Western Championships may be printed in French at the discretion of the Organizers. Content of entry forms shall conform to the draft sample attached (Appendix "A").

OTHER ENTRY FORM REQUIREMENTS

- 12.9 The Nationals shall be referred to as "Canadian Senior and Junior/Cadet National Championships" on all entry forms and promotional material. The Easterns and Westerns shall be referred to respectively as "Eastern Canadian Championships" and "Western Canadian Championships" on all entry forms and promotional material. Entry forms for the Senior and Junior/Cadet Nationals must be distributed at least two (2) months before the closing date for entries. Entry forms for the Easterns and Westerns must be distributed at least one (1) month before the closing date for entries. The minimum number of entry forms that shall be distributed shall be one per Branch plus one to the CFF office.

RESPONSIBILITY FOR COSTS

- 12.10 The Tournament Organizing Committee shall be responsible for all operating, organizing, and promotional costs of the Championships including medals and trophies (with engravings) other than the National Trophies, which are the responsibility of the CFF.

POST-CHAMPIONSHIP REPORT

- 12.11 A full written report must be submitted by tournament organizers to the CFF office not later than sixty (60) days after the event. This report must include total entries in each event and a financial statement.

COMPETITORS RESIDENT REQUIREMENTS

- 12.12 Competitors must be residents of Canada for at least six (6) months before the Championships or be Canadian citizens.

OFFICIALS (REFEREES AND DIRECTOIRE TECHNIQUE)

- 12.13 The Organizing Committee shall be responsible for providing sufficient qualified Referees from the National List of Referees issued by the CFF.

A minimum of sixteen (16) officials, indicated by weapon, of at least National level are recommended. Every effort shall be made to ensure that funded officials are available for all events associated with the Championships. The CFF shall select not less than one half of the officials required for the National Championships, these officials to be from a locality other than that in which the respective events are taking place. Competition organizers shall submit a list of requested referees to the Referee Selection Committee for

confirmation. The Organizing Committee shall provide the customary honorarium and, for out of town officials:

- (a) Shall either provide lodgings of a reasonable standard or provide a contribution equal to the cost of these lodgings to offset the expenditures actually incurred by those officials who elect to make their own arrangements; and
- (b) Shall reimburse their actual and reasonable travel expenses except that, for those officials selected by the CFF, the CFF shall reimburse their travel expenses

DIRECTOIRE TECHNIQUE AND JURY D'APPEL APPOINTMENT

12.14 The CFF Board of Directors shall appoint the Directoire Technique for all National Championships in collaboration with the Referee Selection Committee. The Directoire Technique shall consist of at least five (5) members for the Nationals and at least three (3) members for the Regionals.

FACILITY REQUIREMENTS

12.15 The Organizing Committee must provide a minimum of sixteen (16) pistes fully equipped, for CFF Senior and Junior/Cadet National Championships. A minimum of eight (8) pistes shall be required for Eastern and Western Championships.

ENTRY FEES

12.16 All Fees and Forms must be received by the National's Organizing Committee three weeks before the start of the competition.

LATE ENTRIES AND LATE FEES

12.17 All Forms and Fees not received within three weeks of the National Championships, and up to 72 hours preceding the close of registration for the competition, a triple fee policy will be in effect.

Within 72 hours preceding the close of registration for the event, a \$200 CDN late charge on top of the normal late entry fee will be required.

EXCEPTIONS TO THE FIE RULES

12.18 Any exception to the FIE Rules must be approved by the CFF Technical Committee and announced prior to the competition.

FORMAT FOR INDIVIDUAL EVENTS

12.19 Individual events shall be conducted according to the FIE Rules applicable to corresponding World Championships, except that nations will be replaced by clubs for the Senior and Junior/Cadet Nationals, and clubs and provinces (at the option of the

Directoire Technique) for the Regionals. The format for Junior/Cadet and Senior Elite Events is contained in Appendix 'F'.

FORMAT FOR TEAM EVENTS

12.20 The format of team events shall be at the discretion of the Directoire Technique except as provided herein. Senior teams shall be of three fencers plus one alternate only, the names of whom shall be registered with the Directoire Technique at the time prescribed by the Directoire Technique for confirmation of team entries, and shall not be changed thereafter. No fencer may compete for more than one team in the same weapon, nor may any fencer compete in more than one weapon if any part or parts of competition in those weapons is scheduled to take place on the same day. At the discretion of the Branch, the Branch may be represented in each weapon either by one composite team or by one or more teams representing member club(s), each composed of fencers who are registered members of that club. More than one team per club may be entered in each weapon.

APPROVED EVENTS

12.21 The events shall be the same as those on the program of the World Championships of the season. The order of events does not have to be the same as the World Championships.

CHAMPIONSHIP DATES

12.22 The date of the Nationals shall be determined by the successful bid and shall occur no later than the first weekend in June annually and may not be subsequently changed without approval from the CFF Board of Directors. The dates of the Regionals must be at least four (4) clear weekends prior to the Senior Nationals.

AWARDS

12.23 Medals shall be awarded to all fencers, who place in the first four (4) individual and the first three (3) for team events of the Championships. Medals shall be awarded to all team members, including the designated alternate. Medals shall be of the official CFF design and wording unless alternatives are previously approved in writing by the CFF.

ELIGIBILITY TO COMPETE IN THE CANADIAN CHAMPIONSHIPS

12.24 Only fencers having competitive membership in their respective Branches and in good standing with the CFF are qualified to compete in the National Championships.

PROCEDURE FOR ENTRY OF A COMPETITOR IN MORE THAN ONE EVENT

12.25 No athlete shall enter two (2) or more events if any part or parts of these two (2) events are scheduled to take place during the same day.

ALLOCATION OF FUNDS TO THE PROVINCES FOR THE TRAVEL OF ATHLETES TO THE NATIONAL CHAMPIONSHIPS

12.26 When Sport Canada funding is available to fund the travel of athletes to the National Championships, Sections 12.27 through 12.32 define the method of allocation of these funds to the Branches. For the purpose of these sections, the following definitions apply:

- (a) `Athlete' means competitive member of the CFF registered to compete in an event of the Nationals, or a Maître d'Armes (Master in the Fencing Academy of Canada (FAC) or Coach qualified to at least technical and practical Level 3 of the CAC/NCCP provided that such Maître d'Armes or coach is the bona fide coach of at least one competitive member of the CFF registered to compete in an event of the Nationals.
- (b) `Member' means a competitive member or a recreational member whose membership registration and CFF membership fee has been received at the National Office.
- (c) `Membership Count' means the total, rounded upwards to the nearest whole number if necessary, of 40% of the number of past season members plus 60% of the number of present season members, with, for a province with carded athletes, the number of its carded athletes deducted from this count.
- (d) `Top-60 Count' means the total number of competitors falling within the top 60 placing in the final rankings of the past season, with, for a province with carded athletes, the number of its carded athletes deducted from this count; the same individual placed within the top 60 in two or three weapons shall count as two or three athletes as the case may be.
- (e) An `Eligible Branch' means a province in respect of which the National Office has received, by February 1 of the present season, the provincial Branch Membership dues.
- (f) `Past Season' terminates on the last day of the previous Annual General Meeting.
- (g) `Reference Air Fare' means the 14-day Basic Low Excursion round-trip fare from the capital city of a province to the scheduled service airport nearest to the location of the National Championships.

RESTRICTIONS ON USE OF SPORT CANADA FUNDS

12.27 No personal shall travel to the National Championships using Sport Canada Nationals funds unless he or she is an athlete as defined in 12.26(a) at the time of outbound travel. No Branch shall be entitled to receive Sport Canada Nationals funds unless it is an eligible Branch as defined in 12.26(e).

CARDED ATHLETE PRIORITY

- 12.28 (a) Each carded athlete shall be entitled to travel assistance equal to the minimum round trip airfare between his or her place of residence and the place of the Nationals, the value of this minimum airfare to be determined by the National Office and reimbursed to each carded athlete on presentation of an original air ticket stub for that travel.
- (b) Before the distribution of funds to Branches begins, an amount shall be subtracted equal to the sum of the minimum airfares as defined in (a) above.

HOST PROVINCE USE OF SPORT CANADA TRAVEL FUNDS TO NATIONAL CHAMPIONSHIPS

- 12.29 The principle of allocation is extended to the host province in order to provide the fencers of that province who reside further than 80 km from the host city with access to a similar form of support for travel expenses as fencers in the remainder of Canada. For this purpose, the following adjustments are made:
- (a) The host province's membership count and top-60 count are determined as follows:
- i) The gross membership count is decreased by the number of fencers residing within an 80 km radius of the host city;
 - ii) The gross top-60 count is decreased by the number of top-60 fencers residing within an 80 km radius of the host city.
- (b) The reference air fare for the host province is the 14-day Excursion Fare round-trip fare between the host city and that city within an 80 km radius of which the greatest proportion of the remainder of that province's membership resides; or, if there is no commercial air service between these two cities, an equivalent air fare equal to the shortest round trip road distance multiplied by the current Sport Canada rate per kilometre.
- (c) These modified numbers are used of the remainder of the calculation procedure.

FORMULA FOR CALCULATION OF ELIGIBLE PROVINCE ENTITLEMENT FOR SPORT CANADA TRAVEL FUNDS

- 12.30 Each eligible Branch shall then be allocated the following, whichever is higher:
- (a) A minimum allocation equal to the Reference Airfare Fare for that province; or
 - (b) The membership count/top-60 count allocation determined as follows:

- i) Subtract from the available funds determined from Section 12.29, the total of any minimum allocations (sub-section (a) above);
- ii) Multiply one half (1/2) of the amount determined in i) above by the product of the membership count and the Reference Air Fare of the province and divide by the total of the products of the membership count and reference air fare for all eligible provinces not in receipt of a minimum allocation;
- iii) Multiply one-half (1/2) of the amount determined in i) above by the product of the top-60 count and the Reference Airfare of the province and divide by the total of the products of the top-60 count and Reference Airfare of all eligible provinces not in receipt of a minimum location;
- iv) The provincial allocation is then the total of the amounts determined in ii) and iii) above.

BRANCH MEMBER DISCRETION-USE OF SPORT CANADA TRAVEL FUNDS

12.31 After funding of carded athlete travel, the remainder of the funds allocated to each Branch member may be utilized at the discretion of that Branch member in order to fund the travel of athletes to the National Championships, but in no circumstance shall an athlete receive travel funding if his or her journey to the Nationals was 80 km or less one way.

ACCOUNTING REQUIREMENTS IN RESPECT OF SPORT CANADA FUNDING FOR THE NATIONAL CHAMPIONSHIPS

12.32 Within ninety (90) days of the conclusion of the event, full accounting and, where applicable, supporting transportation receipts and/or ticket stubs, shall be provided to the CFF:

- (a) By the Organizing Committee in respect of a hosting grant; and
- (b) By the Branch in respect of Sport Canada funds used for the funding of travel of athletes.

13.0 NATIONAL RANKING

GENERAL

- 13.1 The points system is designed to evaluate as precisely as possible the performance of competitive fencers in Canada during a twelve (12) month period, and to rank them according to their results.
- 13.2 In each weapon, the National Ranking consists of the top eight fencers from the Elite Ranking, followed by the remainder of the fencers, ranked according to their placing in the Domestic Ranking.
- 13.3 Only the results of competitions submitted and accepted for inclusion in National Rankings may be used for purpose of ranking and classification. The use of other types of tournaments for classification purposes shall be subject to the approval of the Technical Committee.
- 13.4 (a) Tournaments included in the Domestic Ranking must meet the following general criteria:
- i) A minimum of six (6) competitors must participate in each weapon event that is to be counted for National Ranking;
 - ii) Only tournaments held in accordance with these Rules and Regulations; and
 - iii) The standard CFF reporting form must be used.
- (b) For events where fewer than six competitors are registered, see article 13.11.
- (c) A sample results reporting form is contained in Appendix 'G'.

RANKING PERIOD

- 13.5 A ranking will be produced which includes all competitions for the 12-month period preceding the designated dates when the rolling ranking will be issued.

FREQUENCY OF RANKINGS

- 13.6 Rankings will be prepared throughout the season. End of season rankings will be mailed to the provinces at the end of the competition season upon request. Rankings will be posted on the CFF website.

CALCULATION OF POINTS

- 13.7 A fencer's total domestic points for a twelve (12) month period shall consist of those points earned by competing in the Nationals, the Regionals, and the five best point results obtained in open sanctioned competitions, which may include a provincial championship. A maximum of seven (7) domestic tournaments will be used to calculate points.
- 13.8 For the Regional Championships, those fencers whose residence is within the geographic sector shall have their results counted as those of the Regional Championships; those fencers whose residence is within the other geographic sector shall have their results counted as an open tournament.

PROCEDURE

- 13.9 In determining the rolling ranking, account will be taken of all reported, eligible competitions held on or after the date exactly one year previous to the date of the ranking, through to those held the date before the date of the ranking. E.g. eligible competitions to be included in a rolling ranking dated November 1, 1993 would be those held in the period from November 1, 1992-October 31, 1993 inclusive.

THE POINT SYSTEM

- 13.10 The points earned by a fencer in any one tournament shall be the sum of
- (a) Participation Points -- the maximum number of points to be awarded shall be equal to the total number of competitors, and shall be awarded to the winner of the event. Second place shall receive one point less and so on to the last place competitor who shall receive one point. Fencers who are equal shall receive the same points, i.e. 20 competitors -- 2 fencers equal for 18th place will receive 3 points each. The 20th place will receive 1 point.
 - (b) Quality Points -- points are awarded in the tournament for each participating A, B, or C Class fencer, with 20 points given for each A Class, 10 for each B, and 5 for each C Class fencer. These points are only awarded to the X first placed fencers of the tournament, X being the total number of classified fencers entered. For example, if 9 classified fencers are entered (3 "A", 2 "B", and 4 "C"), then quality points will be awarded to the top nine fencers only. Quality points add one to the other from the last placing which is entitled to them up to the first place and in the order C, then B, then A.

Example	<u>PLACE</u>	<u>QUALITY POINTS</u>
:		
1	100	
2	80	3 class "A" at 20 points
3	60	
3	60	2 class "B" at 10 points
5	30	
6	20	
7	15	4 class "C" at 5 points
8	10	
9	5	
10		No quality points
11		No quality points ...

- (c) Bonus Points -- for top three -- 15 additional points shall be awarded to the tournament winner, 10 points to the second place fencer and 5 points to the third and fourth place fencers.
- (d) All foreign fencers will be classified retroactively in the competition. That is, they will earn a classification according to their result in the competition and these newly earned classifications will contribute to the quality points of the competition.

The point scale for a tournament shall consist of the aggregate of the participation, quality and bonus points as defined.

For purposes of clarification the following tournament example is given:

Participating fencers:	42
Classified fencers:	8 "A" and 6 "B"

<u>RANK</u>	<u>PARTICIPATION</u>	<u>QUALITY</u>	<u>POINTS</u>	<u>TOTAL</u>
1	42	220	15	277
2	41	200	10	251
3	40	180	5	225
3	40	180	5	225
5	38	140		178
6	37	120		157
7	36	100		136
8	35	80		115
9	34	60		94
10	33	50		83
11	31	40		72
12	30	30		61
13	30	20		50
14	29	10		39
15	28			28
16	27			27
17	26			26
18	25			25
19	24			24
20	23			23
21	22			22
22	21			21
23	20			20
24	19			19
25	18			18
26	17			17
27	16			16
28	15			15
29	14			14
30	13			13
31	12			12
32	11			11
33	10			10
34	9			9
35	8			8
36	7			7
37	6			6
38	5			5
39	4			4
40	3			3
41	2			2
42	1			1

PROCEDURE FOR LESS THAN SIX COMPETITORS

13.11 In the case of events where fewer than six competitors are registered, the following two formats may be applied:

- (a) Where there are three, four, or five competitors registered, the fencers can compete and earn National Ranking points according to the procedures set out in article 13.10, but not receive any bonus points.
- (b) Where there are less than three competitors who wish to register, they may compete in the event of the opposite sex in the given weapon, but receive no National Ranking points. The points that would have been earned by these competitors will not be awarded.
- (c) Competition organizers must denote which competitors are participating in the event of the opposite gender to ensure rankings are calculated properly.

14.0 FENCER CLASSIFICATION SYSTEM

PURPOSE

- 14.1 In order to facilitate the comparison of the relative strengths of active fencers, the classification system will grade fencers into four classes: "A", "B", "C", and "Unclassified", with the "A" class being the strongest.
- 14.2 The classification system may also be used to provide a simple verifiable method of identifying a fencer's strength and provide a method for gauging tournament strength.

CLASSIFICATION OF FENCERS

PROMOTION

- 14.3 The classification of fencers will be accomplished in the following manner:
- (a) In order to earn a classification, a fencer must demonstrate, by actual performance in a tournament, the capability of defeating one half of the fencers of that classification who are competing in that tournament (this number being rounded downwards to the next whole number if necessary). Therefore, to earn an "A" classification in a tournament with 5 A's, a fencer must place first or second; to earn a "B" classification in a tournament with 4 A's and 5 B's, a fencer must place third through sixth.
 - (b) If there is no fencer of a given classification competing in a tournament, a fencer may nevertheless earn that classification by demonstrating in that tournament, the capability of defeating at least one of the fencers of higher classifications. Therefore, to earn a "C" classification in a tournament with 2 A's, 2 B's but no C, the fencer must place fourth.
 - (c) The following steps shall be used to award classifications:
 - i) The upper half of the "A" field determines the number of "A" classes that may be awarded;
 - ii) The lower half of the "A" field is added to the upper half of the "B" field to determine the number of "B's" to be awarded;
 - iii) The lower half of the "B" field is added to the upper half of the "C" field to determine the number of C's to be awarded;

- iv) The number of A's, B's and C's awarded are then applied to the final ranking of the tournament, with the winner receiving the highest classification and so on in order of priority.

Example: tournament with 7 "A's", 9 "B's", and 11 "C's"

$$\begin{array}{rcl} 7 \div 2 & = & 3 \text{ A's awarded} \\ 4A + (9B \div 2) & = & 8 \text{ B's awarded} \\ 5B + (11C \div 2) & = & 10 \text{ C's awarded} \end{array}$$

As per the calculations, 3 A's will be awarded to those fencers who finish first, second and third, 8 B's will be awarded to those who finish 4th through 11th inclusive, and 10 C's will be awarded to those who finish 12th through 21st inclusive. Fencers who finish 22nd or lower will not receive any classification from the tournament.

AWARDING "A" CLASSIFICATION (MINIMUM NUMBER CLAUSE)

- 14.4 If, at the end of a season, there are less than eight (8) "A" Class fencers in a weapon, this minimum number shall be replenished by awarding an "A" classification to the first place fencer in the final National Rankings (if he or she is not already "A" Class), then to the second place fencer (if he or she is not already "A" Class), and so on, until the number of "A" Class fencers reaches eight (8).

For a weapon in which there are less than 32 ranked fencers, the number "8" provided for above shall be reduced in proportion to the number of fencers actually ranked, rounded upwards to the next whole number where necessary -- e.g. For 22 fencers, $8 \times 22/32 = 5.5$, rounded upwards to 6.

DEMOTION

- 14.5 (a) A classification is valid for two years, but will be renewed if the classification standard is achieved again during the period.
- (b) If the classification is not re-achieved during the two-year limit, the fencer will be demoted to the next lower classification.
- (c) If the classification of the "demoted" class is not achieved within two years, the fencer is further demoted one classification.
- (d) Inactive fencers will be treated as indicated in paragraph (c) above, notwithstanding paragraph (e) below.
- (e) Fencers who temporarily leave Canada to reside abroad will not automatically be retired from the active list after the two-year period. Their classification will be

determined by the Technical Committee upon their return to Canada, based upon the information they provide concerning their fencing activity while abroad.

CORRECTION FOR EXCESSIVE NUMBER OF CLASSIFIED FENCERS

- 14.6 If, at the end of a season, the number of "A" fencers in any weapon exceeds 15% of the competitive fencers in that weapon, in the following season or seasons the fencers in that weapon will have to achieve their "A" classification twice in a season. Furthermore, during the corrective period, the "A" classification remains valid for only one year. This corrective procedure will be applied until the percentage of "A's" in the weapon drops below 10% at which time the normal procedure will again apply. A similar procedure shall be followed for "B" fencers and "C" fencers, with upper/lower limits of 16%/12% and 20%/15% respectively.

CLASSIFICATION LISTS

- 14.7 The Technical Committee shall keep classification lists by weapon and by classification. These lists will be reviewed annually after the last ranking of the season has been issued. The lists shall be compiled as follows:
- (a) Names are listed alphabetically with club and Branch identification;
 - (b) Only those fencers whose names are on the list are recognized as classed fencers for classification purposes and tournament ranking. Foreign class fencers must be recognized as such by the CFF Technical Committee; and
 - (c) Once a fencer has achieved a classification, his or her name will be added to the list at the next annual revision.

15.0 INTERNATIONAL PRESIDING ASSIGNMENTS

GENERAL

- 15.1 This Section defines the procedures that must be followed for the identification of those international competitions for which CFF-funded Referee shall be selected and for the selection of those Referees. No Referee attending an international competition shall receive CFF funding therefore, whether in whole or in part, unless that competition has been identified, and the selection made, in accordance with these procedures.

DEFINITIONS

- 15.2 a) Referee; For selection to judge at an international competition, this means an internationally-qualified Referee, qualified to at least the C-Class level and a member of the Elite List or for the sole and express purpose of undergoing international examination, a lesser qualified Referee of not less than N-Class.
- b) Elite List; Not more than 12 nor less than 8 internationally-qualified Referees of which 3/4 shall be not less than B-Class, selected in accordance with the procedures defined in this Section;
- c) International Competition: Championships (World - senior, junior and cadet - and Commonwealth), World Cup competitions (senior and junior), Major Games (Olympics, Pan-Americans and Universiades), and any other competition taking place outside of Canada.
- d) Selection Committee: Consisting of the President and Vice-President Technical of the CFF, plus three additional members, two of whom shall be qualified to at least the B-Class level and have recent international experience - i.e., have judged in not less than four international competitions during the two immediately preceding seasons. Not more than three members of the entire committee may be members of the Elite List;
- e) Publish: Provide to the President of every Branch a written account of the matter in question.

SELECTION PROCEDURE

- 15.3 a) Prior to the end of August of each calendar year, the Board of Directors shall appoint the selection committee for the coming season and shall, without delay, publish its composition as required by 15.2(e). In the event that the composition of the committee should be changed thereafter, the changed composition shall be published without delay.

- b) As its first item of business, and before the date of the first World Cup competition of the season, the selection committee shall:
 - i) Establish and publish:
 - a) The criteria in accordance with which the selection and prioritization shall be made of the complete list of competitions to which Referees may be sent; and
 - b) The complete prioritized list for the season as derived from application of these criteria;
 - ii) Establish and publish:
 - a) The criteria for the selection of the Elite List of Referees, and for the selection from that list of the specific Referee for a given assignment which, to minimize the subjective nature of such selections, shall include a formal and documented procedure for:
 - 1. The selection of the Elite List from the complete pool of active, internationally-qualified Referees; and
 - 2. The selection of the specific Referee for a given assignment in the event that two or more have signified availability therefore;
 - b) The list of Elite Referees for the coming season as derived from application of these criteria;
 - iii) Provide every Elite Referee with the criteria and listings described in (i) and (ii) above, together with a survey form to which he/she is to respond, in writing and by a given date, indicating his/her availability for each of the listed competitions.
- c) From time to time during the season, the selection committee shall confirm each competition to which an Elite Referee shall be assigned and not less than two weeks in advance of each such competition and based upon the availability surveys described in (iii) above, together with such additional communication as may be necessary to establish the continued availability of the one or more Referees who may have indicated availability on the initial survey, shall make and publish such selection. Member(s) of the selection committee who is/are candidate (4 for a selection, or who have a close personal relationship with a candidate, shall absent themselves from the meeting for the duration of that selection and shall not participate in any way therein. In addition to the publication requirements of 15.2(e), every Elite Referee shall be informed of every

selection made and confirmed, this information to be in writing and prior to the competition concerned. In the event that it should become necessary in the course of the season to revise the prioritized list of those competitions to which Referees may be sent, this revised list must immediately be published as provided in 15.2(e), and shall be sent to every Elite Referee together with the survey form as required in 15.3(b) (iii).

- d) The selection documentation for:
 - i) Selection of the Elite List of Referees; and
 - ii) Every assignment in which two or more Referees had signified and confirmed availability for that assignment shall be kept on file in the National Office, and shall be made available for inspection upon request by any member of the CFF.
- e) Every meeting of the selection committee shall have minutes kept and published as provided in 15.2(e), such publication to take place within two weeks of the date of the meeting. For the purpose of this requirement, every consultation employed to accomplish the requirements of (c) above, whatever its nature, shall be regarded as a meeting.

OTTAWA UNTOUCHABLES FENCING CLUB
 #3-23 Russell Avenue, Ottawa, Ontario K1N 7W9 Tel: (613)-555-3981
 8th Annual Guinness Trophy Memorial Fencing Tournament
 November 14-15-16, 1997

(Individual - Men's and Women's Foil, Men's Epée)
 (Team Tournament - same weapons - Random Member Teams of Three)

HELD UNDER THE SANCTION OF THE ONTARIO BRANCH OF THE CANADIAN FENCING FEDERATION AND SUBJECT TO ALL APPLICABLE C.F.F. AND F.I.E. RULES

We would like to invite your fencers to the 8th annual "Guinness Trophy" Memorial Fencing Tournament. Please find enclosed the tournament schedule and information for the event as well as a map of the city of Ottawa and of the University campus. The tournament will be held in Gyms "B" and "C" in Pavilion Montpetit on the campus of the University of Ottawa. The schedule for the tournament will be as follows:

Friday, November 14	19:00	Close of registration, Men's Foil
	19:30	1st round, Men's Foil
Saturday, November 15	9:00	Close of registration, Women's Foil
	9:00	Check-in, Men's Foil
	9:20	Tableau, Men's Foil
	9:30	1st round, Women's Foil
	10:00	Close of registration, Men's Epée
	10:30	1st round, Men's Epée
Sunday, November 16	9:00	Close of registration, Team Men's Foil
	9:30	Start of Team Men's Foil
	10:00	Close of registration, Team Women's Foil
	10:30	Start of Team Women's Foil
	11:00	Close of registration, Team Men's Epée
	11:30	Start of Team Men's Epée

NOTES: All teams will be randomly made by the Directoire Technique at the close of team registration. All members will be from different clubs whenever possible. Teams will consist of three (3) members each.

VENUE: University of Ottawa, Pavilion Montpetit
 125 University, Ottawa, Ontario

(Parking garage located two blocks from the gymnasium at the corner of King Edward Ave. and Osgoode Street)

MASK CHECK: By armorer prior to commencement of each event

WEAPONS CHECK: On piste for all events

COST: \$ 20 per weapon for individual events and \$25 per team for each team event. Deduct 20% if paying in U.S. funds. Please make all cheques payable to the: "OTTAWA UNTOUCHABLES FENCING CLUB" A \$2.00 surcharge if valid CFF passport not presented at the registration table (see "Regulations"). O.F.A. memberships are available on site on Saturday.

Close of registration is November 10th. Any entries, received after this date, are subject to a late penalty of \$10 per individual or team entry.

FORMAT: The standard FIE format will be utilized for the tournament except that the rule that would require us to eliminate the bottom 20% of the field is dropped for this tournament. We want all fencers to compete as much as possible.

REGULATIONS: This competition will be conducted in accordance with Article 16 of the current version of the F.I.E Rules of Competition. All participants are subject to Article 16 of the Regulations. The Directoire Technique reserves the right to make any necessary interpretations. Canadian fencers must present a current, validated C.F.F. passport, or an additional \$2.00 administrative fee will be applied to their registration. Results of the individual tournament will be submitted to the C.F.F. for inclusion in the national rankings. This tournament is open to professionals. All clubs are requested to please bring one complete set of electrical scoring equipment (scoring box, 2 reels and floor cords) to ensure smooth operation of the event.

PRIZES: Medals will be given to the top four fencers individually and for all three members of the top three teams. There will also be sport walkman headphone stereos for the top eight (8) finishers in each individual weapon, donated by our generous corporate sponsor, THE PRICE CLUB.

MEDICAL: There will be a physiotherapist available to the fencers at the competition and St. Johns Ambulance will provide a medical attendant on the site each day.

PARKING: A parking garage is located on the campus 2 blocks from the gymnasium. Do not park elsewhere on the campus, as the City of Ottawa is very efficient at giving parking tickets.

FOOTWEAR: Please ensure that you wear indoor, non-scuff, non-black shoes which have never been worn outside, as this is a University requirement for us to use their facility. Your co-operation is appreciated.

FOOD / DRINK: A fully stocked canteen will be set-up by the host club.

EQUIPMENT SALES: Fencing equipment retailers will be on site to sell equipment to all those interested.

ACCOMODATIONS: We have a special room rate at the Zorro Hotel, 290 Rideau Street, (corner of Rideau and King Edward) which is located eight (8) blocks from the gymnasium. A shuttle van will leave the hotel to travel to and from the venue for all athletes. The room rate is \$55/room with a maximum occupancy of four per room. Specify "Ottawa Untouchables fencing competition" when ordering rooms. Contact the hotel directly at (613) 789-7511. Private lodging is available on request.

INFORMATION: Inigo MONTOYA
#3-23 Russell Avenue
Ottawa, Ontario K1N 7W9
Tel: (613) 555-3981

REGISTRATION: Please print the following information in ink for each athlete participating in the tournament and send the form(s) in to the contact listed above.

NAME: _____

CLUB: _____

ADDRESS: _____

CITY: _____

TELEPHONE: _____

C.F.F. PASSPORT # _____

Thank you for taking interest in our tournament. We look forward to competing against your fencers in the near future. Please put our club on your mailing list for all tournaments hosted by your club.

WAIVER OF LIABILITY: All participants or their legal guardians must sign the enclosed waiver form prior to the competition. Please photocopy the enclosed form and have each participant complete it and send it along with the registration information. Thank you for your co-operation.

WAIVER OF LIABILITY

I understand that by signing this form I am waiving my rights to claim damages against the people described below and that I participate in fencing tournaments at my own risk.

In consideration of permission to participate in fencing tournaments in Canada I forever release the Canadian Fencing Federation, any hosting Provincial Fencing Association, any hosting club, the tournament organisers, all their employees and volunteers, and any individuals associated with the tournament, including the presidents de jury and the Directoire Technique, from any claims and demands whatsoever which I now have or might have, or which may be exerted against any or all of them for any injury or loss to my person or property, regardless of fault, arising in any way out of my participation in any fencing tournament.

Without limiting the above, I also understand that the Canadian Fencing Federation Rules and Regulations require me to wear complete regulation fencing clothing (mask, protective jacket and breeches, plastron, glove with gauntlet) at all stages of any tournament and that, if the tournament is an Elite Circuit event, which includes Easterns, Westerns and National Championships, that I must wear FIE approved equipment (kevlar mask, kevlar jackets and breeches or kevlar plastron and shorts) and that I may only use maraging or equivalent foil and epee blades in foil and epee events). If I do not follow the Rules and Regulations, I understand that I do so at my own risk.

I also understand that I am participating in such tournaments at my own risk and I accept full responsibility for my own safety.

Date:

Fencer (or Fencer's Parent, Guardian
or Coach, if the Fencer is under 18)

Witness

Witness

NOTE: This waiver form is to be completed by each fencer participating in the tournament and will be collected at the time of registration.

APPLICATION FOR TOURNAMENT SANCTION

The undersigned hereby apply for a sanction of the elite circuit event identified below and enclose payment of the required C.F.F. sanction fee(s). The undersigned acknowledge and agree that, in the event that the C.F.F. issues the sanction, they will comply with the applicable requirements of the C.F.F. Rules and Regulations.

Event: _____ Date: _____

Venue: _____

Sanction Fee:	Nationals	\$ 50
	Easterns	\$ 20
	Westerns	\$ 20
	Total fees	\$ ____

Name of applying club: _____

Authorized signature: _____

Name of sponsoring Province: _____

Authorized signature: _____

Note: Bids for Elite Circuit Events, including the National Championships, must be submitted by March 31 of the current competition season on the forms provided in the Bid Criteria Document contained in Appendix 'C'.

BID CRITERIA ON HOSTING A MAJOR EVENT

replaced with: http://www.fencing.ca/downloads/2001_cff_bidpkg_eng.pdf

CODE OF CONDUCT

The Canadian Fencing Federation is committed to the achievement of excellence in all aspects of its programming, performance and management. To support that commitment, the Federation has developed this Code of Conduct which sets forth the standards of behaviour and comportment expected of all members. The Canadian fencing community at large should read and become familiar with these principles. Fundamental to the achievement of higher standards is the understanding that we must first individually, and then collectively, take responsibility for our actions. Everyone has a role to play in making the sport of fencing strong and vibrant in this country. The principles which define the standards that the CFF has endorsed are outlined below:

Respect

- for rules and regulations, as defined by the CFF and our partners
- for officials, coaches and others in positions of authority
- for teammates and opponents
- for customs, practices and ideas which are different from our own.

Cooperation

- working and sharing with others toward a common purpose
- recognizing that more can be accomplished through teamwork
- treating people fairly and equitably
- building a strong Canadian fencing Team.

Commitment

- achieving success through planning and perseverance
- setting goals and working toward those goals
- becoming more determined and more focused than our competitors
- maintaining one's integrity in the face of challenges.

Pride

- participating with infectious enthusiasm
- experiencing the joy of achievement and accomplishment
- becoming a positive role model
- having pride in our sport and its people.

October 1995

Canadian Fencing Federation Harassment Policy

Policy Statement

1. The Canadian Fencing Federation (CFF) is committed to providing a sport and work environment in which all individuals are treated with respect and dignity. Each individual has the right to participate and work in an environment which promotes equal opportunities and prohibits discriminatory practices.
 - Harassment is a form of discrimination. Harassment is prohibited by the *Canadian Charter of Rights and Freedoms* and by human rights legislation in every province and territory in Canada.
 - Harassment is offensive, degrading, and threatening. In its most extreme forms, harassment can be an offence under Canada's *Criminal Code*.
 - Whether the harasser is a director, supervisor, employee, coach, official, volunteer, parent, or athlete, harassment is an attempt by one person to assert abusive, unwarranted power over another.
 - The CFF is committed to providing a sport environment free of harassment on the basis of race, national or ethnic origin, colour, religion, age, sex, sexual orientation, marital status, family status, disability, or pardoned conviction.
2. This policy applies to all employees as well as to all directors, officers, volunteers, coaches, athletes, officials, and members of the CFF. The CFF encourages the reporting of all incidents of harassment, regardless of who the offender may be.
3. This policy applies to harassment which may occur during the course of all CFF business, activities, and events. It also applies to harassment between individuals associated with the CFF but outside CFF business, activities, and events when such harassment adversely affects relationships within the CFF's work and sport environment.
4. Notwithstanding this policy, every person who experiences harassment continues to have the right to seek assistance from their provincial or territorial human rights commission, even when steps are being taken under this policy.

Definitions

5. Harassment takes many forms but can generally be defined as comment, conduct, or gesture directed toward an individual or group of individuals, which is insulting, intimidating, humiliating, malicious, degrading, or offensive.
6. For the purposes of this policy, sexual harassment is defined as unwelcome sexual advances, requests for sexual favours, or other verbal or physical conduct of a sexual nature when:

- submitting to or rejecting this conduct is used as the basis for making decisions which affect the individual; or
 - such conduct has the purpose or effect of interfering with an individual's performance; or
 - such conduct creates an intimidating, hostile, or offensive environment.
7. Types of behaviour which constitute harassment include, but are not limited to:
- written or verbal abuse or threats;
 - the display of visual material which is offensive or which one ought to know is offensive;
 - unwelcome remarks, jokes, comments, innuendo, or taunting about a person's looks, body, attire, age, race, religion, sex, or sexual orientation;
 - leering or other suggestive or obscene gestures;
 - condescending, paternalist, or patronizing behaviour which undermines self-esteem, diminishes performance, or adversely affects working conditions;
 - practical jokes which cause awkwardness or embarrassment, endanger a person's safety, or negatively affect performance;
 - unwanted physical contact, including touching, petting, pinching, or kissing;
 - unwelcome sexual flirtations, advances, requests, or invitations; or
 - physical or sexual assault.
8. Sexual harassment most commonly occurs in the form of behaviour by males toward females; however, sexual harassment can also occur as behaviour by females toward males, between males, or between females.
9. For the purposes of this policy, retaliation against an individual
- for having filed a complaint under this policy; or
 - for having participated in any procedure under this policy; or
 - for having been associated with a person who filed a complaint or participated in any procedure under this policy,
- will be treated as harassment, and will not be tolerated.

Responsibility

10. The CFF Vice-President Finance and Administration and Executive Director are responsible for the implementation of this policy. In addition, the CFF Vice-President Finance and Administration and Executive Director are responsible for:
- discouraging and preventing harassment within the CFF;
 - investigating formal complaints of harassment in a sensitive, responsible, and timely manner;
 - imposing appropriate disciplinary or corrective measures when a complaint of harassment has been substantiated, regardless of the position or authority of the offender;
 - providing advice to persons who experience harassment;
 - doing all in their power to support and assist any employee or member of the CFF who experiences harassment by someone who is not an employee or member of the CFF;
 - making all members and employees of the CFF aware of the problem of harassment, and in particular, sexual harassment, and of the procedures contained in this policy;
 - informing both complainants and respondents of the procedures contained in this policy and of their rights under the law;
 - regularly reviewing the terms of this policy to ensure that they adequately meet the organization's legal obligations and public policy objectives;
 - appointing harassment officers and being responsible to provide the training and resources they need to fulfil their responsibilities under this policy; and
 - appointing unbiased case review panels and appeal bodies and providing the resources and support they need to fulfil their responsibilities under this policy.
11. Every member of the CFF has a responsibility to play a part in ensuring that the CFF sport environment is free from harassment. This means not engaging in, allowing, condoning, or ignoring behaviour contrary to this policy. In addition, any member of the CFF who believes that a fellow member has experienced or is experiencing harassment is encouraged to notify a harassment officer appointed under this policy.
12. In the event that either the CFF Vice-President Finance and Administration or the Executive Director are involved in a complaint which is made under this policy, the CFF President shall appoint a suitable alternate for the purposes of dealing with the complaint.

Coach/Athlete Sexual Relations

13. The CFF takes the view that intimate sexual relationships between coaches and adult athletes,

while not against the law, can have harmful effects on the individual athlete involved, on other athletes and coaches and on the CFF's public image. The CFF therefore takes the position that such relationships are unacceptable for coaches employed by the CFF.

Should a sexual relationship develop between an athlete and a coach, the CFF will investigate and take action which could include reassignment, or if this is not feasible, a request for resignation or dismissal from employment.

Disciplinary Action

14. Employees or members of the CFF against whom a complaint of harassment is substantiated may be severely disciplined, up to and including employment dismissal or termination of membership in cases where the harassment takes the form of assault, sexual assault, or a related sexual offence.

Confidentiality

15. The CFF understands that it can be extremely difficult to come forward with a complaint of harassment and that it can be devastating to be wrongly convicted of harassment. The CFF recognizes the interests of both the complainant and the respondent in keeping the matter confidential.
16. The CFF shall not disclose to outside parties the name of the complainant, the circumstances giving rise to a complaint, or the name of the respondent unless such disclosure is required by a disciplinary or other remedial process.

Harassment Officers

17. The CFF shall appoint at least two persons, one male and one female, who are themselves members or employees of the CFF, to serve as officers under this policy. If more than two officers are appointed, the CFF shall ensure a gender balance.
18. The role of harassment officers is to serve in a neutral, unbiased capacity and to receive complaints, assist in informal resolution of complaints and investigate formal written complaints. In carrying out their duties under this policy, officers shall be directly responsible to the Vice-President Finance and Administration.
19. The CFF shall ensure that officers receive appropriate training and support for carrying out their responsibilities under this policy.

Complaint Procedure

20. A person who experiences harassment is encouraged to make it known to the harasser that the behaviour is unwelcome, offensive, and contrary to this policy.
21. If confronting the harasser is not possible, or if after confronting the harasser the harassment continues, the complainant should seek the advice of a harassment officer.

22. The harassment officer shall inform the complainant of:
- the options for pursuing an informal resolution of his or her complaint;
 - the right to lay a formal written complaint under this policy when an informal resolution is inappropriate or not feasible;
 - the availability of counselling and other support provided by the CFF;
 - the confidentiality provisions of this policy;
 - the right to be represented by a person of choice (including legal counsel) at any stage in the complaint process;
 - the external mediation/arbitration mechanisms that may be available;
 - the right to withdraw from any further action in connection with the complaint at any stage (even though the CFF might continue to investigate the complaint); and
 - other avenues of recourse, including the right to file a complaint with a human rights commission or, where appropriate, to contact the police to have them lay a formal charge under the *Criminal Code*.
23. There are three possible outcomes to this initial meeting of complaint and officer.
- (a) *The complainant and officer agree that the conduct does not constitute harassment*
- If this occurs, the harassment officer will take no further action and will make no written record.
- (b) *The complainant brings evidence of harassment and chooses to pursue an informal resolution of the complaint*
- If this occurs, the harassment officer will assist the two parties to negotiate a solution acceptable to the complainant. If desired by the parties and if appropriate, the harassment officer may also seek the assistance of a neutral mediator.
 - If informal resolution yields a result which is acceptable to both parties, the harassment officer will make a written record that a complaint was made and was resolved informally to the satisfaction of both parties, and will take no further action.
 - If informal resolution fails to satisfy the complaint, the complainant will reserve the option of laying a formal written complaint.
- (c) *The complainant brings evidence of harassment and decides to lay a formal written complaint*
- If this occurs, the harassment officer will assist the complainant in drafting a formal

written complaint, to be signed by the complainant, and a copy given to the respondent without delay. The written complaint should set out the details of the incident(s), the names of any witnesses to the incident(s), and should be dated and signed.

- The respondent will be given an opportunity to provide a written response to the complaint. The harassment officer may assist the respondent in preparing this response.

24. As soon as possible after receiving the written complaint, but within 21 days, the harassment officer shall submit a report to the Vice-President Finance and Administration and Executive Director, containing the documentation filed by both parties along with a recommendation that:

- No further action be taken because the complaint is unfounded or the conduct cannot reasonably be said to fall within this policy's definition of harassment; or

The complaint should be investigated further.

A copy of this report shall be provided, without delay, to both the complainant and the respondent.

25. In the event that the harassment officer's recommendation is to proceed with an investigation, the Vice-President Finance and Administration and Executive Director shall within 14 days appoint three members of the CFF to serve as a case review panel. This panel shall consist of at least one woman and at least one man. To ensure freedom from bias, no member of the panel shall have a significant personal or professional relationship with either the complainant or the respondent.

26. Within 21 days of its appointment, the case review panel shall convene a hearing. The hearing shall be governed by such procedures as the panel may decide, provided that:

- The complainant and respondent shall be given 14 days notice, in writing, of the day, time and place of the hearing.
- Members of the panel shall select a chairperson from among themselves.
- A quorum shall be all three panel members.
- Decisions shall be by majority vote. If a majority vote decision is not possible, the decision of the chairperson will be the decision of the panel.
- The hearing shall be held *in camera*.
- Both parties shall be present at the hearing to give evidence and to answer questions of the other party and of the panel. If the complainant does not appear, the matter will be dismissed. If the respondent does not appear, the hearing will proceed.
- The complainant and respondent may be accompanied by a representative or adviser.
- The harassment officer may attend the hearing at the request of the panel.

27. Within 14 days of the hearing, the case review panel shall present its findings in a report to the CFF Vice-President Finance and Administration and Executive Director, which shall contain:
 - a summary of the relevant facts;
 - a determination as to whether the acts complained of constitute harassment as defined in this policy;
 - recommended disciplinary action against the respondent, if the acts constitute harassment; and
 - recommended measures to remedy or mitigate the harm or loss suffered by the complainant, if the acts constitute harassment.
28. If the panel determines that the allegations of harassment are false, vexatious, retaliatory, or unfounded, their report shall recommend disciplinary action against the complainant.
29. A copy of the report of the case review panel shall be provided, without delay, to both the complainant and the respondent.
30. When determining appropriate disciplinary action and corrective measures, the case review panel shall consider such factors as:
 - the nature of the harassment;
 - whether the harassment involved any physical contact;
 - whether the harassment was an isolated incident or part of an ongoing pattern;
 - the nature of the relationship between complainant and harasser;
 - the age of the complainant;
 - whether the harasser had been involved in previous harassment incidents;
 - whether the harasser admitted responsibility and expressed a willingness to change; and
 - whether the harasser retaliated against the complainant.
31. In recommending disciplinary sanctions, the panel may consider the following options, singly or in combination, depending on the severity of the harassment:
 - verbal apology;
 - a written apology;
 - a letter of reprimand from the sport organization;

- a fine or levy;
 - referral to counselling;
 - removal of certain privileges of membership or employment;
 - demotion or a pay cut;
 - temporary suspension with or without pay;
 - termination of employment or contract; or
 - expulsion from membership.
32. Where the investigation does not result in a finding of harassment, a copy of the report of the case review panel shall be placed in the harassment officer's files. These files shall be kept confidential and access to them shall be restricted to the CFF Vice-President Finance and Administration, the Executive Director, and harassment officers.
33. Where the investigation results in a finding of harassment, a copy of the report of the case review panel shall be placed in the personnel or membership file of the respondent. Unless the findings of the panel are overturned upon appeal, this report shall be retained for a period of ten years, unless new circumstances dictate that the report should be kept for a longer period of time.

Procedure Where a Person Believes That a Colleague Has Been Harassed

34. Where a person believes that a colleague has experienced or is experiencing harassment and reports this belief to a harassment officer, the officer shall meet with the person who is said to have experienced harassment and shall then proceed in accordance with Section 22.

Appeals

35. Both the complainant and the respondent shall have the right to appeal the decision and recommendations of the case review panel. A notice of intention to appeal, along with grounds for the appeal, must be provided to the chairperson of the case review panel within 14 days of the complainant or respondent receiving the panel's report.
36. Permissible grounds for an appeal are:
- the panel did not follow the procedures laid out in this policy;
 - members of the panel were influenced by bias; or
 - the panel reached a decision which was grossly unfair or unreasonable.
37. In the event that a notice of appeal is filed, the CFF Vice-President Finance and Administration

and the Executive Director shall together appoint a minimum of three members to constitute the appeal body. This appeal body shall consist of at least one woman and at least one man. These individuals must have no significant personal or professional involvement with either the complainant or respondent, and no prior involvement in the dispute between them.

38. The appeal body shall base its decision solely on a review of the documentation surrounding the complaint, including the complainant's and respondent's statements, the reports of the harassment officer and the case review panel, and the notice of appeal.
39. Within ten days of its appointment, the appeal body shall present its findings in a report to the CFF Vice-President Finance and Administration and Executive Director. The appeal body shall have the authority to uphold the decision of the panel, to reverse the decision of the panel, and/or to modify any of the panel's recommendations for disciplinary action or remedial measures.
40. A copy of the appeal body's report shall be provided, without delay, to the complainant and respondent.
41. The decision of the appeal body shall be final.

Review and Approval

42. This policy was approved by the CFF Board of Directors on April 13, 1996.
43. This policy shall be reviewed by the Vice-President Finance and Administration and Executive Director on an annual basis.

JUNIOR ELITE TOURNAMENT FORMAT

These tournaments will be run in the following format; there will be two rounds of pools with a minimum size of 6 per pool, for all those entered, then a direct elimination tableau. As the Cadets are eliminated, they are seeded into a progressive Cadet tableau, thus eliminating long waits if Cadets are still left in the Junior Tableau.

SENIOR ELITE TOURNAMENT FORMAT:

The Current FIE competition format, of a preliminary round followed by direct elimination without repêchage would still be used, but only until 16 fencers remain. At this point, the following format will be used:

- Two pools (A&B) of 8, with bouts to 5 hits with a four-minute maximum. Fencers are ranked in each pool according to initial seeding in DE Tableau using FIE rules for making up pools. **Pools are organized to address club affiliation first.** Ideally, each pool should be fenced on four strips (when conditions permit) with the following order of bouts:

Strip	1	2	3	4
Round 1:	1-8	2-7	3-6	4-5
Round 2:	7-1	8-2	5-3	6-4
Round 3:	1-6	2-5	3-8	4-7
Round 4:	5-1	6-2	7-3	8-4
Round 5:	1-4	2-3	5-8	6-7
Round 6:	3-1	4-2	7-5	8-6
Round 7:	1-2	3-4	5-6	7-8

- For each round, all four bouts will begin at the same time. Following the competition of the last bout in each round, fencers will move to the appropriate strip, as shown in the table above. Once all 8 fencers are in place, the next round will begin. However, if four strips are not available, each pool could be fenced on 2 strips, using the following order of bouts:

1) 1-8	2) 2-7	3) 3-6	4) 4-5	5) 7-1	6) 8-2	7) 5-3	8) 6-4
9) 1-6	10) 2-5	11) 3-8	12) 4-7	13) 5-1	14) 6-2	15) 7-3	16) 8-4
17) 1-4	18) 2-3	19) 5-8	20) 6-7	21) 3-1	22) 4-2	23) 7-5	24) 8-6
25) 1-2	26) 3-4	27) 5-6	28) 7-8				

TOURNAMENT

WEAPON: _____ VENUE: _____

COMPETITION FORMAT:

NUMBER OF "A"s _____ "B"s _____ "C"s _____ TOTAL ENTRY: _____

PLACE	NAME	PASSPORT	CLASS	COUNTRY PROVINCE	CLUB	PARTICIPATION POINTS	QUALITY POINTS	BONUS POINTS	TOTAL
1								15	
2								10	
3								5	
4								5	
5									
6									
7									
8									
9									
10									
11									
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SIGNATURE ORGANIZING COMMITTEE: _____

ELITE RANKINGPURPOSE

This Elite Points System is designed to evaluate as precisely as possible the performance of Canadian elite fencers, competing in Canada and abroad, during one season, and to rank the top eight fencers in each weapon according to their results.

NEW INTEGRATED HP POINT GRID

This Grid applies to all age categories: Senior, Junior, and Cadet for 2000/2001 season.

A. Description of the New System

1.
 - a) All International events are divided into four categories. The strongest World Cups (WC), Sr. World Championships, Olympic Games and etc., formerly categories 0, 1, 2, are now one category called “High Performance WC”. Other International events regular WC’s, as well as strong “B” events (i.e. Berlin Men’s Epee), formerly categories 3 and 4, are now one category called “World Cup”. The third category will cover the former categories of 5, 6, and 7 and will be renamed “International / Junior A”. With any remaining international competitions (non-world cups) falling into the category named as “International Development”
 - b) The total numbers of categories have been reduced to 8 inclusive of the junior and cadet point system.
 - c) Below the medal positions, rounds and half rounds will be awarded points as follows:

1 st place
2 nd place
3 rd place
5 th to 8 th place
9 th to 12 th place
13 th to 16 th place
17 th to 24 th place
25 th to 32 nd place
33 rd to 64 th place
2. Competition strength will be pre-set at the beginning of the season. Strength calculations will be based on the average of the competition’s strength over the last 4 years (to attenuate any yearly variance). The strength (F) calculation will be as follows:

$F = P/10 + 6S_8 + 5S_{16} + 4S_{32} + 3S_{64} + 2S_{85}$	For Seniors
$F = p/20 + 6S_8 + 5S_{16} + 4S_{32} + 3S_{64} + 2S_{85} + 2J_{24}$	For Juniors and Cadets

ELITE RANKINGS

- a) The Senior ranking will comprise the total of points gained from two Elite Circuit events plus the National Championships plus their four best international results. (Only 1 NAC counting maximum.)
- b) The Junior ranking will comprise the total of points gained from two Elite Circuit events plus the National Championships plus their three best international results from the list of predetermined tournaments.
- c) The Cadet ranking will comprise the total of points gained from two Elite Circuit events plus the National Championships plus their two best international results from the list of predetermined tournaments.

Junior and or Cadet points will not count towards the Senior Elite ranking. Cadet points will not count towards the Junior Elite ranking.

B. Minimum standard for selection: All weapons must adhere to the same minimum standard for selection to Teams as stated in the introduction, specifically:

- d) For Senior teams, this standard also includes the new policy for eligibility to participate in World Cups. Senior “A” teams must be eligible to attend WC’s as published in the National Team Book (page 58), and be in the top 6 on the elite rankings. Senior “B” teams athletes must be top 10 on the Elite rankings.
- e) For Junior teams this standard must also include ranking in the top 6 of the Junior ranking. For Cadet teams this standard must also include ranking in the top 6 of the Cadet ranking.

Point Grid (N.B. C.E.C. is Canadian Elite Circuit)

Placing	HP World Cups	World Cup	International / Jr. A	International Development	Can. Sr. Champ.	C.E.C. / NAC -20	CEC -20 / NAC -17	CEC -17
Strength	160	100	50	15				
1	200	150	100	75	60	50	35	25
2	190	140	90	65	55	46	33	23
3	175	130	80	60	50	42	31	21
5 - 8	150	110	70	45	38	32	27	17
9 - 12	125	90	55	30	29	24	21	14
13 - 16	115	80	45	25	19	16	14	10
17 - 24	90	60	35	20	10	8	X	X
25 - 32	80	50	25	15	6	4	X	X
33 - 64	55	25	15	X	X	X	X	X